

Position Description for President's Leadership Council Members

Purpose: To serve as ambassadors for, and representatives of, the University of the Central Florida by supporting the work of the Office of the President.

Goal: PLC members will extend the role of the presidency through their voice, contributions and values. They will represent the diverse, energetic and creative identity of the University of Central Florida while using this platform to intentionally develop personal leadership skills.

What Council Members do:

Ambassador:

- Serve as an extension of the president by representing the university at community and university events
- Host honored and distinguished guests at the university
- Inspire and raise aspirations of future generations of university students by sharing their own university experiences
- Share the stories of individual students at the University of Central Florida during official and unofficial interactions with guests of the university
- Develop an expanded knowledge of the University of Central Florida
- Conduct campus tours for university and prospective donors, distinguished guests, elected officials, and prospective administrators
- Serve as an emcee for official university events
- Speak at presidential, alumni, community and advancement events about their university experiences and story
- Host university and presidential functions including, but not limited to:
 - Commencements
 - Milestone events
 - Board of Trustees' Meetings
 - Gubernatorial and Legislative Visits
 - Alumni Events
 - National Scholars' Reception
 - Campus Forums and Conversations
 - Board of Governor's Meetings
 - Board of Trustees' Meetings
 - Founders' Day
 - Philanthropic Functions
 - The President's Suite at home football and basketball games
 - Events at the Burnett House (President's Home)
 - Faculty and A&P Events
 - Groundbreakings
 - New building dedications

Campus and Community Engagement/Service:

- Complete 125 hours of service on and off campus
- Serve as a liaison to the university president and the president's spouse regarding key issues on campus
- Communicate ideas and concerns heard from students and interactions with alumni, guests, and recruits
- Partner with the president and president's spouse in developing and organizing one campus initiative (i.e. Knights Pantry renovation) and one community initiative (i.e. sustainable efforts awareness)
- Organize one PLC philanthropic project (i.e. Relay for Life)

Leadership Development:

- Attend council meetings, trainings, retreats and seminars
- Organize Council teams and committees to create solutions to campus and community issues
- Develop skillsets in the following areas - networking, public speaking, etiquette, professionalism, administration and public relations skills

Benefits

As a member of the President's Leadership Council, students will develop a wide range of transferable skills including personal and professional development. PLC members will also enhance leadership skills through service and interaction with alumni, university and community officials. Students will work alongside the president and president's spouse to serve as hosts of the university.

Becoming a Member of the Council

Qualifications:

- Must be a currently enrolled UCF student.
- Must be a degree seeking student of junior standing or higher (60 earned credit hours) by the end of the spring semester of application.
- Must have a cumulative GPA of at least 3.0.
- Be available to commit to one academic year of service. (Fall-Spring)
- Demonstrate strong communication (written and verbal) and interpersonal skills.
- Exhibit leadership, initiative, dependability, discipline and enthusiasm through involvement in university and community organizations and activities.

PLC Members...

- Are positive
- Excel at communicating with others
- Provide excellent customer service
- Have UCF Spirit
- Are open to learning new things
- Have a commitment to diversity, inclusion and equity